



WRITERS SA

Helping writers realise their
creative and professional dreams

2018 Annual Report

Institute Building, State Library of South Australia
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Writers SA is located on Kurna land.

We acknowledge the Kurna people as the traditional owners of the Adelaide region and pay our respects to elders past and present.

We recognise and respect the Kurna people's cultural heritage, beliefs and relationship with the land, and acknowledge that they are of continuing importance to the Kurna people living today.

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Vision Statement

To place South Australian writers and writing at the forefront of Australian literary culture, and to champion the contribution of writers to our state's creative, economic and cultural development.

Values

Writers SA values:

Excitement—

We are inspired by language and storytelling
We foster a thriving sector and community
We share our love for writing with audiences

Curiosity—

We invent and experiment
We collaborate and make connections
We revel in innovative solutions

Impact—

We are resilient, and good listeners
We prioritise difference, inclusivity and diversity
We make real change in communities and industry

Drive—

We work towards imaginative possibilities
We learn, grow and improve
We strive to be the best organisation we can be

About

Now trading as Writers SA, the SA Writers Centre was established in 1985 and is a not for profit membership organisation, incorporated under the Associations Incorporation Act (SA). It is governed by a Board of Management, in accordance with its Rules, and delegates the daily operations of the organisation to a Director. Writers SA generates its income through membership fees, ticket sales, project and fee for service activities and is supported for its core activities through multi-year funding from the Government of South Australia through Arts South Australia. Writers SA has also been the recipient of grants from the Australia Council and is in partnership with the State Library of South Australia and the City of Adelaide Library Service to deliver our workshops.

Writers SA is a purpose-driven arts organisation that is supported by a shared vision and an engaged organisational culture. We have a reputation for ambition and excellence, reflected in our work in community engagement and audience development, and our commitment to high calibre programming and practices.

Writers SA is unique in the diversity of our members and artists, who come from all ages, backgrounds, locations and cultures. Many face barriers and disabilities to full participation in our society. We are committed to supporting all of our writers.



Government of South Australia

Arts South Australia

2018 COMPANY

Board Members

Chair	Dr Amy Matthews
Deputy Chair	David Sefton (from February 2018) Victoria Purman (resigned February 2018)
Treasurer	Trish Morey (from May 2018) Susan Errington (February – May 2018) Patrick Allington (resigned February 2018)
Members	Alan Atkinson Amanda Grocock Colin Koch Susan Errington Alexis West (resigned April 2018) Devita Pathi (resigned November 2018) Fiona Smith (resigned February 2018)
Finance Sub Committee	Dr Amy Matthews, Alan Atkinson, Trish Morey
Policy Sub Committee	Amanda Grocock, Susan Errington

Staff

Director	Jessica Alice (from July 2018) Sarah Tooth (until March 2018)
General Manager	Lynda de Koning (from October 2018) Fiona Smith (February – July 2018)
Program Coordinator	Matthew Cropley
Program Assistant	Zachary Brandon-Smith (from April 2018)
Digital Marketing	Aimee Knight (until March 2018)

Contracted

Marketing	Victoria Purman (January 2018 only)
Bookkeeping	Sue Williams (from September 2018) Fiona Smith (January and July 2018 only)

Volunteers Alf Simpson, Emma Carbone, Emma-Kate McDonald, Liam McNally, Liz Linde, Jhon Jaimes, Isobel Logan, Anne Colangelo, James Sullivan, Kayla Gaskell.

"In the time that I have been volunteering, I've grown not only as a writer, but a person. I've had the privilege of meeting and helping so many wonderful people in the community, and it has shaped my understanding and love for writing immensely..... It has helped me redefine my life and expectations, and given me a home amongst the writing community in Adelaide. I have never felt more welcome in my life, and I hope to continue to grow alongside the Centre. It has been the most valuable year and a half of my life."

Emma-Kate McDonald, Volunteer

Workshop & Masterclass Leaders

Max Anderson (interstate), Kate Larsen (SA), Patti Miller (interstate), Cameron Raynes (SA), Trish Morey (SA), Jeri Kroll (SA), Cory Doctorow (international), Alexandria Marzano-Lesnevich (international), Mandy Len Catron (international), Pip Williams (SA), CS Pacat (interstate), Nick Earls (interstate), Vikki Wakefield (SA), Marianne Musgrove (SA), Lynette Washington (SA), Victoria Purman (SA), Jason Fischer (SA), Allayne Webster (SA), Liana Skrzypczak (SA), Andrew Roff (SA), David Cropley (SA), Benjamin Brooker (SA), Rachael Mead (SA), Mark Tredinnick (interstate), Rebekah Clarkson (SA), May-Kuan Lim (SA), Chelsea Avard (SA), Helen Dinmore (SA), Euan Mitchell (interstate), Joel Naoum (interstate.), Clare Connelly (SA), Kristin Weidenbach (SA), Mary Cunneane (interstate), Mike Dumbleton (SA), Kate Cuthbert (interstate), Lauren Butterworth (SA), Jillian Schedneck (SA), Jo Case (SA), Michael X Savvas (SA), Karen Wyld (SA), Sally Hardy (SA), Rob George (SA), Margot McGovern (SA), Sharon Kernot (SA).

Writers & Readers in Residence

South Australia: Karen Wyld (Ceduna), Jane Howard (Renmark), Manal Younus (Port Augusta)
International: Bernice Chauly (Malaysia)

Varuna, The National Writers' House, Fellowship for an Emerging Writer
Katerina Bryant

George Town Literary Festival Artist Exchange
Ali Cobby Eckermann

Assessors

Jared Thomas, Rebekah Clarkson, Adam Cece, Sarah Tooth, Lauren Foley, Jennifer Mills, Patrick Allington, Jane Turner Goldsmith, Alf Simpson, Michele Saint-Yves

Teachers / Tutors (Teen Writers Club presenters)

Jason Fischer (SA), Lauren Butterworth (SA), Allayne Webster (SA), Margot McGovern (SA), Liana Skrzypczak (SA), Sharon Kernot (SA), Sally Hardy (SA)

Venues

Adelaide City Library, State Library of South Australia, Hutt St Library, Campbelltown Library, Publishers Hotel, Findon Library, Richmond Hotel, Publishers Hotel, Wheatsheaf Hotel, Penola Community Library, Port Augusta Public Library, Port Augusta Senior Citizens Club, Riverland Youth Theatre, Glossop High School, St Joseph's School Renmark, Renmark Paringa Public Library, Ceduna School Public Library, Ceduna Area School, Arts Ceduna, Far West Languages Centre

Funding Bodies

Arts SA
Australia Council for the Arts

Partners

City of Adelaide and City Libraries
State Library of South Australia
Adelaide Writers Week
Express Media
George Town Literary Festival
Australian Poetry
Varuna, The National Writers House
City of Salisbury
Campbelltown Council
Charles Sturt Council
Media Resource Centre
Spoken Word SA
Country Arts SA
Feast Festival
Port Augusta Public Library
Renmark Paringa Public Library
Ceduna School Community Library

Very special thanks:

Writer SA Volunteers:

Alf Simpson, Emma Carbone, Emma-Kate McDonald,
Liam McNally, Liz Linde, Jhon Jaimes, Isobel Logan, Anne
Colangelo, James Sullivan, Kayla Gaskell.

Louise Fay, Dymocks
Adelaide City Libraries staff
City of Adelaide
Griffin Press
State Library of South Australia
Theresa Williams

Chairperson's Report

2018 saw continued and significant change for Writers SA. We experienced staffing changes, a shift in venues, changes to the board composition, and a number of other dynamic challenges. But we also welcomed new opportunities and new staff and were supported by stable multi-year funding, which enabled us to weather the storms.

At the beginning of 2018 we farewelled our Director, Sarah Tooth, and went into caretaker mode for a number of months as we engaged in a national recruiting process to fill the role. In mid-year Jessica Alice joined us from her previous role at the Melbourne Writers Festival, stepping into the position of Director during a time of disruptive change. The second half of 2018 was a chance for both Jessica and the board to assess the health of the organisation and to engage in thoughtful dialogue about the rapid and significant changes the organisation had undergone. This period also contained further staffing changes, as we turned over the positions of General Manager, Program Manager, and our Administration position.

In 2018 we also experienced a turnover of the majority of the board of management in advance of the May AGM, due to a range of circumstances. The new board was voted in at the AGM and has been stable, committed and working hard.

As a board we have worked to manage change with pragmatism and optimism, with the mission statement of the organisation at the centre of everything we do. Both Jessica and our new GM Lynda de Koning have steered the organisation through a challenging time, keeping the core business running while also leading a forensic analysis of our finances, programming, staffing, and strategy. I'd like to commend them on their work and thank them for their dedication and their leadership.

This year the board engaged in rigorous and wide-ranging strategic planning, moderated by Joe Toohey, Executive Director of Regional Arts Victoria. The Director, Chair and Treasurer have also attended Australia Council arts governance program and we are in the process of assessing our organisation in minute detail, looking to create new structures to enable us to be the most resilient organisation we can be.

Writers SA has maintained healthy partnerships with more than a dozen partners, and Jessica has forged new relationships in her time with us, opening up collaborations that benefit all South Australian writers. We would like to express our gratitude to our partners and to thank them for the exciting opportunities those partnerships offer us. We would also like to recognise the funding we have received from both state and federal funding bodies and to offer our appreciation for their ongoing support.

There are still challenging times ahead of us, as we assess the health of our organisation and work towards a sustainable financial future, but the work the board has done this year has put in place systems and supports that allow us to move forward with solid information, so we can make the best decisions possible.

I'd like to thank the members who served on the board during the past twelve months, particularly those who served in leadership roles. Thank you to David Sefton, for his work as Deputy Chair, and to Trish Morey in her role as Treasurer; she has worked tirelessly with our GM Lynda to make our finances clear and transparent, and to develop clearer documentation practices. Trish will be stepping off the board at the AGM and we would like to wish her well and thank her fervently for all of her efforts on our behalf. Thank you also to Devita Pathi for her work on the board over the past two years; Devita stepped down from the board in November and we thank her for her legal guidance and for her wisdom in her time with us. As Chair, I have seen how hard the board has worked over the past twelve months and I cannot thank them enough for their intelligence, commitment, and for their labour on behalf of the organisation.

I would also like to thank the members of Writers SA – many of whom I have met at events over the past year – for their unwavering support of our organisation during this time of change. We exist to support South Australian writers and we are thankful in return for their support.

Dr Amy Matthews
Chair

Director's Report: 2018 Highlights

In 2018, Writers SA welcomed many new faces: new members and new staff, and we spent our first full year in our new home at the Institute Building. It was a time of change, and all the while we supported South Australian writers and their writing lives. We supported a rich literary sector through delivery of our annual program of workshops and events, teen writing programs, Adelaide Writers Week masterclasses, and we brought together the community at gatherings and functions, and forged new pathways between artists and industry via new partnerships.

We delivered the first year of our Writers and Readers in Residence Project, supported by the Australian Government through the Australia Council for the Arts, embedding four writers into communities in regional and remote South Australia. We developed the craft of writing through our annual workshop program, and we delivered a special and highly successful Self-Publishing Weekend – activities supported through our ongoing funding from Arts South Australia. We presented the Salisbury Writers Festival once again, introducing a hugely popular business-writing stream to the program, continuing a long and fruitful relationship with the Salisbury City Council.

Internally it was a year of transformation at Writers SA. I was welcomed to the role in July, after Sarah Tooth's eight years at the helm. We saw staff come and go, farewelling Fiona Smith (General Manager), Aimee Knight (Digital Marketing) and Victoria Purman (consulting Marketing Manager) and welcomed Lynda de Koning as General Manager. I thank all of them, as well as the year's ongoing team members Zac Brandon-Smith and Matthew Cropley. Hearty thanks, too, to the Writers SA Board who have guided us through it all, especially Chair Dr Amy Matthews and Deputy Chair David Sefton, and the new Members we welcomed at the 2018 Annual General Meeting.

I congratulate Writers SA's members and indeed all South Australian writers for their successes in 2018, from publishing new works, to festival performances, tours, exchanges, residencies, and simply—and profounding—finding the time and space to practice your craft. It has been a joy to watch your careers and creative endeavours flourish. I look forward to another big year for South Australian literature.

Writers SA exists to represent, support and champion the cause of writers and writing in South Australia. This report documents our activities, successes and challenges of the year, and recognises the contribution of our staff, board, volunteers, friends and partners to further a vision for literature in our community. We are thankful for the support of the State Government of South Australia, the Australia Council of the Arts, City of Adelaide and State Library of South Australia.

Thank you to everyone who wrote alongside us in 2018.

Jessica Alice

2018 Activity

Membership Program

Our members are the heart of Writers SA. Membership provides access to a community of writers and special events and resources. Members benefit from discounted prices for all workshops and resources (including manuscript assessments and mentorships), along with social and networking occasions and gatherings. In 2018 our staff provided professional support to members, covering everything from information about publishing and pathways to publication, to writing processes and industry advice. This year we met for quarterly literary drinks at the Publishers Hotel, and our Directors got to know new members through free consultations — available to all new and renewing members. It was a particular joy to see so many of our members at our December end-of-year celebration in the Circulating Library at the State Library of South Australia.

Stats:

Number of Members (rolling renewals): 519

Lifetime Members: Sean Williams, Gillian Rubenstein

38% new members

62% renewing members

69% full membership

30% concession membership

1% writers group and youth

4 Member Events

2018 Activity

Member Resources

Writers SA offers professional services for writers, employing established writers to share their expertise in the industry.

Manuscript Assessments:

Writers SA offers writers access to a professional, independent reading and assessment service. All our assessors are industry professionals, with many years experience in reading, assessing, reviewing, representing and publishing manuscripts.

Consultations:

We offer advisory consultations for members of Writers SA who have writing, publishing and creative career queries. These informative meetings can be conducted in person, over the phone, via email or Skype, and are a special members-only resource.

Sensitivity readings:

In 2018 we introduced sensitivity readings, to assist people writing about cultures or experiences outside of their own. This service ensures that people and subjects are portrayed accurately, appropriately and respectfully.

Mentorships:

The Writers SA mentorship program is designed to connect our members with a suitable, formal mentor, at any stage of their writing careers. From writing craft, editing, pre-publication, to marketing and publicity mentorships – and encompassing a wide range of genres – Writers SA assists early-career writers to find the mentors to guide their creativity to the next level.

Stats:

21 manuscript assessments
1 sensitivity reading (new program)
6 consultations
4 mentorships

26 employment opportunities provided to writers valued at \$10,000.

2018 Activity

Workshop and Masterclass Program

Writers SA's craft workshops range from half days through to intensive bootcamps like the Self-Publishing Weekend. This program provides employment and promotion opportunities for established and mid-career South Australian writers, while developing the next generation of writers.

In 2018 we continued a long association with Adelaide Writers' Week to present a masterclass series with international authors Cory Doctorow, Alexandria Marzano-Lesnevich and Mandy Len Catron. This program gives South Australian writers access to deep learning with authors at the top of their game, and introduce international writers to our local context and literary community.

Writers SA supported a group of writers working towards completing their first full-length manuscript with First Draft—a program for structured support and a strong peer network, with fortnightly writing group meetings, a tailored workshop series, professional feedback and consultations. We also ran Manuscript Incubator for writers with a completed draft working towards publication.

We developed the talents of young writers through the Teen Writers Club—a place for teenagers to make new connections, be inspired, and develop their writing, guided by Writers SA staff, mentors and guest teachers.

Participant feedback:

"Great, invaluable information"

"Appreciated the fact the presenter was directly experienced - she knew what she was talking about."

"Comprehensive presentation touching on all the important aspects of the topic. Good short exercises that gave practical expression to the techniques described. The presenter was warm and engaging throughout, her passion for writing continuously on show."

Stats:

Workshop participant feedback:
97% rated the workshops 'Good' or 'Excellent'

Quarterly Workshop Program:
55 workshops
592 workshop participants

First Draft & Manuscript Incubator Programs:
21 program participants
210 program attendances

Teen Writing Club – 4 terms:
33 workshops
19 program participants
337 workshop attendances

Writers Week program
3 international workshops
45 workshop participants

91 employment opportunities provided to writers valued at \$41,000.
22 funded places in our workshop program.

*Our city workshop program is presented in partnership with the Adelaide City Libraries.
We thank them for their ongoing partnership.*



We also thank Adelaide Writers Week and State Library of South Australia for supporting our Writers Week program.



2018 Activity

Partnerships

We worked with City of Salisbury to program and deliver the Salisbury Writers Festival. Now in its 13th year, the festival invited writers from all walks of life to converge in the northern suburbs for a weekend of panels, performance and workshops on the creative and business sides of writing.

We once again delivered the Campbelltown Literary Awards with Campbelltown City Council, leading with a suite of four community writing workshops and culminating with the writing awards. The winners received professional Writers SA mentorships.

Writers SA partnered with the Media Resource Centre to celebrate their 10th birthday through a special workshop series, and a writing competition for elder writers.

"Campbelltown Public Library have used the services of Writers SA over the past two years for the Campbelltown Writer's Program and Annual Literary Award presentation night. Writers SA have provided us with talented and passionate authors to run our Writer's Program on a variety of literary topics, as well as judging short story entries for our Literary Awards and providing us with guest speakers for the evening. The service they have provided is impeccable and we always receive positive feedback from workshop attendees." Nicole Leaver, Library Events & Program Coordinator.

Stats:

City of Salisbury: Salisbury Writers Festival
24–26 August 2018

11 workshops and events

50 paid attendances, low ticket price to ensure accessibility Salisbury community

11 writers employed

Campbelltown City Council: Campbelltown Literary Awards
5 workshops and events

80 unpaid attendances

5 employment opportunities / 3 writers employed

Charles Sturt Council: Library Program

2 workshops

21 unpaid attendances

Media Resource Centre: Seniors Short Story Competition

2 workshops

18 employment opportunities provided to writers valued at \$5,400.

2018 Activity

Literary Sector Development

This year we continued to develop our local and national literary sectors through collaborations, partnerships, exchanges, residencies and events. We hosted the Directors of all the Australian writers centre at our annual National Writers Centre Network meeting held during Adelaide Writers Week; we supported young writers through a co-membership partnership with Express Media and Voiceworks magazine, and through a Fellowship for a writer under 35 with Varuna, The National Writers' House, to undertake a residency; we supported LGBTQIA+ writers through events at Feast Festival, including a poetry reading and two queer writing competitions for people under and over 30; we hosted free events at City Library to bring together the Adelaide writing and reading community, plus quarterly literary drinks at the Publishers Hotel; we supported grassroots poetry and the slam community through Spoken Word SA; we welcomed the national poetry organisation Australian Poetry to South Australia for the first time for the launch of the Australian Poetry Anthology; we encouraged international exchange through Ali Cobby Eckermann's appearance at George Town Literary Festival in Malaysia and welcoming George Town's Bernice Chauly to Adelaide; and, we supported the development of young and Culturally and Linguistically Diverse writers through workshop subsidies.

Partners:

City of Adelaide and City Libraries
State Library of SA
Adelaide Writers Week
Express Media
George Town Literary Festival
Australian Poetry
Varuna, The National Writers House
Spoken Word SA
Country Arts SA
Feast Festival

"This project has been assisted by the Australian Government through the Australia Council for the Arts, its arts funding and advisory body."



2018 Activity

Writers and Readers in Residence

In 2018, Writers SA launched our Writers and Readers in Residence Project, in which South Australian and international writers undertake an artistic residency in regional communities to activate reading as well as writing in the town. The Writers and Readers in Residence Project will take place from 2018 to 2020, and has been assisted by the Australian Government through the Australia Council for the Arts, its arts funding and advisory body.

In the first year of the project, residencies were awarded to Bernice Chauly (Malaysia to Adelaide), Jane Howard (Renmark), Karen Wyld (Ceduna) and Manal Younus (Port Augusta). We partnered with regional councils, schools and libraries to create full itineraries for the writers' visits, as well as local theatre companies, health centres, language centres, radio stations, dance groups, choirs and festivals. Among our first cohort of writers we represented poetry, art criticism, fiction and novel-writing.

Partners/venues/groups:

Adelaide Writers Week
Port Augusta Public Library
Port Augusta Senior Citizens Club
Dusty Feet Mob
Desert Voices Choir
Renmark Paringa Public Library
Riverland Youth Theatre
St Josephs School Renmak
Glossop High School
Ceduna School Community Library
Ceduna Area School
Arts Ceduna
Far West Languages Centre

"This project has been assisted by the Australian Government through the Australia Council for the Arts, its arts funding and advisory body."



Stats:
4 writers
18 venues
26 beneficiaries
172 participants
641 attendances

4 employment opportunities provided to writers valued at \$11,000.

Treasurer's Report

The SA Writer's Centre Inc concluded its financial year with an operating deficit of \$12,777. This is a slight improvement over the 2017 loss of \$15,757. At year end, retained surplus (members' funds) stood at \$21,787.

Income from workshops was \$73,349, a slight decrease from 2017's \$85,550 and membership income also down from \$45,459 to \$31,807. Consultancies and Commissions rose from \$4,850 last year to \$14,227, while Grant Income remained our largest income stream at \$221,880. Cash at bank at year end was \$156,772.

2018 was a year of bedding down new premises and workshop locations, together with bringing on new staffing from Director and General Manager down, plus a mostly new Board. It was a year of restructuring and strategising and provides a base line from which to strengthen the organisation into the future.

Trish Morey
Treasurer

S A WRITERS' CENTRE INC

SPECIAL PURPOSE FINANCIAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2018

S A WRITERS' CENTRE INC

BOARD OF MANAGEMENT REPORT

Your board members submit the special purpose financial report of SA Writers' Centre Inc for the year ended 31 December 2018.

PRINCIPAL ACTIVITIES

The principal activities of the association during the financial period were to promote the South Australian writing industry, initiative and people.

SIGNIFICANT CHANGES

No significant change in the nature of these activities occurred during the period.

OPERATING RESULT

The loss from ordinary activities for the year amounted to (\$12,777) (A loss of \$15,757 in 2017).

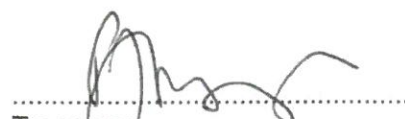
During the financial year no officer of the Association, nor firm of which an officer is a member, nor a body corporate in which the officer has a substantial financial interest, has received or become entitled to receive a benefit as a result of a contract between an officer, firm or body corporate and the Association except for as detailed below:

The association has paid consulting fees to the following board members during the year:

Fiona Smith	\$5,400
Patrick Allington	\$450
Victoria Purman	\$3,070

Signed in accordance with a resolution of the Members of the Board.


.....
Chairperson


.....
Treasurer

Dated this 15 day of April 2019.

S A WRITERS' CENTRE INC

INCOME AND EXPENDITURE STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2018

	<u>2018</u>	<u>2017</u>
<u>INCOME</u>	<u>\$</u>	<u>\$</u>
Advertising	150	352
Consultancies and Commissions	14,227	4,850
Donations	15	1,549
Grant Income	221,880	263,011
Interest	745	715
Memberships	31,807	45,459
Project Grants	10,918	5,650
Sundry Income	114	6,482
Workshop Fees	73,349	85,550
	-----	-----
	353,205	413,618
	-----	-----
<u>EXPENDITURE</u>		
Artist and Consultant Fees	92,904	76,249
Staff Wages and On costs	174,989	256,785
Program Expenses	14,557	11,195
Sector, Prof & Community Develop.	1,738	1,351
Marketing, Promotion and Fundraising	8,486	15,562
Administration and Infrastructure	71,938	61,545
Depreciation	1,370	6,688
	-----	-----
	365,982	429,375
	-----	-----
Surplus from Ordinary Activities	(12,777)	(15,757)
	-----	-----
Retained Surplus at the beginning of the financial year	34,564	50,321
	-----	-----
Retained Surplus at the end of the financial year	21,787	34,564
	-----	-----

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S A WRITERS' CENTRE INC
ASSETS AND LIABILITIES STATEMENT
AS AT 31 DECEMBER 2018

	<u>Note</u>	<u>2018</u> \$	<u>2017</u> \$
<u>CURRENT ASSETS</u>			
Cash and Cash Equivalents	2	156,772	130,522
Trade and Other Receivables	3	-	-
		-----	-----
TOTAL CURRENT ASSETS		156,772	130,522
		-----	-----
<u>NON CURRENT ASSETS</u>			
Plant and Equipment	4	5,598	6,968
		-----	-----
TOTAL ASSETS		162,370	137,490
		-----	-----
<u>CURRENT LIABILITIES</u>			
Trade and Other Payables	5	44,893	16,193
Income In Advance	6	92,882	65,000
Employee Provisions	7	2,808	21,733
		-----	-----
TOTAL CURRENT LIABILITIES		140,583	102,926
		-----	-----
TOTAL LIABILITIES		140,583	102,926
		-----	-----
<u>NET ASSETS</u>		21,787	34,564
		=====	=====
 <u>MEMBERS FUNDS</u>			
Retained Surplus		21,787	34,564
		-----	-----
TOTAL MEMBERS FUNDS		21,787	34,564
		=====	=====

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S A WRITERS' CENTRE INC

CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2018

	Note	<u>2018</u> \$	<u>2017</u> \$
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>			
Receipts from Customers		352,460	413,783
Interest Received		745	715
Payments to Suppliers and Employees		(326,955)	(368,320)
		-----	-----
Net Cash Provided By / (Used in) Operating Activities		26,250	46,178
		-----	-----
<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>			
Payment for Plant and Equipment		-	(1,854)
		-----	-----
Net Cash (Used) in Investing Activities		-	(1,854)
		-----	-----
Net Increase/ (Decrease) in Cash held		26,250	44,324
Cash at the Beginning of the Year		130,522	86,198
		-----	-----
Cash at the End of the Year	2	156,772	130,522
		=====	=====
<u>RECONCILIATION OF CASH FLOWS FROM OPERATIONS WITH SURPLUS FROM ORDINARY ACTIVITIES</u>			
Surplus from Ordinary Activities		(12,777)	(15,757)
Non Cash flows in Ordinary Activities			
- Depreciation		1,370	6,688
Changes in Assets and Liabilities			
(Increase)/Decrease in Trade and Other Receivables		-	880
Increase/(Decrease) in Trade and Other Payables		28,700	4,047
Increase/(Decrease) in Amounts in Advance		27,882	45,000
Increase/(Decrease) in Provisions		(18,925)	5,320
		-----	-----
CASH PROVIDED BY / (USED IN) OPERATING ACTIVITIES		26,250	46,178
		=====	=====

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S A WRITERS' CENTRE INC

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

NOTE 1 : SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act 1985 (as amended). The members of the Board have determined that the association is not a reporting entity.

The financial statements have been prepared on an accruals basis and is based on historic costs, and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies which are consistent with the previous period unless stated otherwise have been adopted in the preparation of these financial statements.

Income Tax

Under section 50.10 of the Income Tax Assessment Act 1997, the association is exempt from income tax.

Plant and Equipment

Plant and Equipment are carried at cost less, where applicable, any accumulated depreciation. The carrying amount of plant and equipment is reviewed annually by the board to ensure that it does not exceed recoverable amount.

The depreciable amount of all fixed assets are depreciated on a Diminishing Value basis over the useful lives of the assets in the association commencing from the time the assets is held ready for use.

Employee Entitlements

Employee Provisions represent liabilities for Annual Leave owing to employees including on costs and Long Service leave as at 31 December 2018. Long Service Leave is accrued from when an employee reaches five years of service.

Going Concern

The financial report has been prepared on a going concern basis as the board have been assured continued financial support from grant funding organisations and the board believe that such support will continue to be made available to the association.

Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

S A WRITERS' CENTRE INC

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

NOTE 2 : CASH AND CASH EQUIVALENTS	<u>2018</u>	<u>2017</u>
	\$	\$
Petty Cash	100	-
Cash at Bank – Bendigo Bank	116,050	90,123
Bendigo DGR Account	40,622	40,399
	-----	-----
	156,772	130,522
	-----	-----

NOTE 3 : TRADE AND OTHER RECEIVABLES

Trade Debtors	-	-
	-----	-----
	-	-
	-----	-----

NOTE 4 : PLANT AND EQUIPMENT

Office Equipment – at cost	10,021	10,021
Less: Accumulated Depreciation	(4,423)	(3,053)
	-----	-----
	5,598	6,968
	-----	-----

NOTE 5 : TRADE AND OTHER PAYABLES

Creditors	32,200	-
GST Payable	9,245	12,722
PAYG Withholding	3,448	2,338
Superannuation	-	1,133
	-----	-----
	44,892	16,193
	-----	-----

NOTE 6: INCOME IN ADVANCE

Grants in advance	88,120	65,000
Income in advance	4,762	-
	-----	-----
	92,882	65,000
	-----	-----

NOTE 7 : EMPLOYEE PROVISIONS

Provision for Annual Leave	2,808	9,413
Provision for Long Service Leave	-	12,320
	-----	-----
	2,808	21,733
	-----	-----

NOTE 8: RELATED PARTY TRANSACTIONS

During the year the association had a contract with Fiona Smith to provide accounting and book keeping services to the association. Fiona Smith is a board member of the association. During the year \$33,000 was paid to Fiona Smith for her services

The association also paid consulting fees to the following board members during the year:

Fiona Smith	\$5,400
Patrick Allington	\$450
Victoria Purman	\$3,070



S A WRITERS' CENTRE INC

STATEMENT BY THE MEMBERS OF THE BOARD

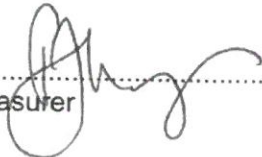
The members of the Board have determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the members of the Board the financial report as set out on pages 2 to 5:

1. Presents fairly the financial position of S A Writers' Centre Inc as at 31 December 2018 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that S A Writers' Centre Inc will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the members of the Board and is signed for and on behalf of the members of the board by:


Chairperson


Treasurer

Dated this 15 day of April 2019.

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INDEPENDENT AUDIT REPORT
TO THE MEMBERS OF
SA WRITERS' CENTRE INC

Opinion

We have audited the financial report of SA Writers' Centre Inc which comprises the asset and liabilities statement as at 31 December 2018, the income and expenditure statement for the year then ended, cash flow statement, notes comprising a summary of significant accounting policies and other explanatory information and the statement by members of the board.

In our opinion, the accompanying financial report presents fairly, in all material respects, the financial position of SA Writers' Centre Inc at 31 December 2018 and of its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements, and the requirements of the Associations Incorporations Act 1985 (as amended).

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* ("the Code") that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the association to meet the requirements of Associations Incorporations Act 1985 (as amended). As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of the Council for the Financial Report

The Council is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the Associations Incorporations Act 1985 (as amended) and for such internal control as the council determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the council is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the council either intends to liquidate the association or to cease operations, or have no realistic alternative but to do so.

The council is responsible for overseeing the association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or

in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the council.
- Conclude on the appropriateness of the council's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



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S P GRAETZ
Adelaide



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MESSENGER ZERNER PTY LTD
Chartered Accountants

Dated 17 day of April 2019